



# DBSA MINUTES BOARD MEETING

Tuesday 20 August 2024 @ 6 pm  
At Aquatic Boatshed / Zoom

## FORMALITIES

### OPEN MEETING – 6:01 pm

The meeting was opened by MC as the Public Officer with the Acknowledgement of Country read.

*"We acknowledge the Kurna people as the first nations of this land on which we meet today. The dreaming is still living from the past, in the present into the future and forever. I would like to acknowledge all cultures sharing this land today, past and present."*

### PRESENT

Jennifer Bould (JB)	Life Member
Tracey Gardiner (TG)	Powerblades
John Holland (JH)	Life Member / ACDC
Mary-Ann Holt (MA)	ASA
Julie Lister (JL)	Powerblades
Rodney Purbrick (RP)	Powerblades
Teresa Riccio-Goodwin (TRG)	Appointed Board member
Chris Wood (CW)	Life Member / ACDC
Marie Cunningham (MC)	Minute taker

### APOLOGIES

Nil.

### DECLARATIONS OF CONFLICTS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with agenda items as they arise.

## 1 GOVERNANCE

### 1.1 Elections

#### 1.1.1 President

Elected – Julie Lister.

#### 1.1.2 Vice President (maximum of x2)

Elected – John Holland & Chris Wood.

#### 1.1.3 Treasurer

Elected – Tracey Gardiner.

#### 1.1.4 Secretary

Elected – Chris Wood.

*At this point of the meeting, JL took over as Chair.*

### 1.2 Portfolio appointments / Liaisons:

#### 1.2.1 Race Day Volunteers & Race Day Officials

Appointed – Mary-Ann Holt.

#### 1.2.2 Participation, Marketing & Events

Appointed – Chris Wood.

#### 1.2.3 High Performance & Development

Appointed – John Holland & Julie Lister.

#### 1.2.4 Equipment & Maintenance

Appointed – Rodney Purbrick.

### 1.2.5 Policy Procedures & Grants

Appointed – Jennifer Bould & Teresa Riccio-Goodwin.

### 1.2.6 Social Media

Appointed – Julie Lister, Tash Youngman and Marie Cunningham

### 1.2.7 Website

Held over until next meeting. Noted need to appoint a marketing person.

### 1.2.8 Safety & Risk

Appointed – Julie Lister & Rodney Purbrick.

Access to be given to Rodney Purbrick to Safe365. **Action: MC #3055**

## 1.3 Board Club Liaisons – allocation

Jennifer Bould	SADA, Vicki's Pride, Waiwilita
Tracey Gardiner	ASA, KIDS
John Holland	Black Sea Dragons, Victor Dragons
Mary-Ann Holt	DAA, DAPL, Mannum
Julie Lister	Pink Dragons, Water Warriors
Rodney Purbrick	ACDC, Blue Water Raiders, Subsonix
Teresa Riccio-Goodwin	Coorong Dragons, Powerblades
Chris Wood	Adelaide Phoenix, Copper Coast

## 1.4 AusDBF Working Group (current Reps)

1.4.1 Competition & Technical Committee – John Holland

1.4.2 Diversity & Inclusion – Julianne Kuhlmann

1.4.3 RevSport Users Group – Marie Cunningham

1.4.4 ROMP – Chris Wood, John Holland, Pat Doogue

1.4.5 Sweep Coordinators Working Group – Pat Doogue

1.4.6 Safety & Risk Committee – Julie Lister

## 2 ADMINISTRATION

### 2.1 Previous meeting Minutes

The Minutes of the Meeting held 6/8/24 were accepted as a true and accurate record.

**Action: MC #3056**

### 2.2 Action List

Reviewed. Of note:

- #2982 – noted once Council provides Aquatic Permit they will provide letter of support to be submitted to Marine & Harbor for around the island permit.
- Agreed to write to state government seeking to apply for an exemption for wearing life jackets on race days. **Action: JL #3057**
- #2899 – noted that the Cultural Portfolio Strategy document was no longer needed as the information was on the website and the remainder was either outdated or would be included as part of the Participation, Marketing & Events portfolio. It would also be included as part of the cultural information for the opening ceremony. JB noted an objection to this.

### 2.3 Acceptance of 'Information Only' Papers

Accepted. Noted action item to update the Nomination form to reflect Constitution.

**Action: CW #3058**

### 2.4 Clearances

Nil.

### 2.5 Follow up items after AGM / PF – Thu 15/8/24

#### 2.5.1 AGM Minutes – draft

Agreed to circulate to Clubs and Life Members. **Action: MC #3059**

#### 2.5.2 PF Minutes

Agreed to circulate to Clubs. **Action: MC #3060**

## 2.6 Directors' Code of Conduct – Policy 019 – Acknowledgement

Noted all those present signed the form with JB to follow up separately. **Action: JB #3061**

## 3 PORTFOLIOS

### 3.1 Equipment & Maintenance

#### 3.2.1 Vicki's Pride – lease agreement for dragon boats

Agreed to request that the boat be returned to Dock 2 compound. **Action: JB #3062**

## 4. FINANCE

TG requested that if there were any questions for the financial reports that they be advised to her prior to the Board meeting so she can follow up as needed.

TG noted that the August financial reports will be circulated upon her return from overseas and that she would work with Pat Doogue in the next few months to tidy up the account codes in MYOB.

Agreed to check prior to future AGMs that all Clubs are financial.

### 4.1 Grant acquittal

Noted.

## 5. CLOSING

### 5.1 Any Other Business

- Noted Board members would be absent overseas for upcoming periods as follows:
  - TRG – 12/8/24 – 18/10/24.
  - RP: 30/8/24 – 20/09/24.
  - TG: 28/8/24 – 17/9/24.
  - JL: 28/8/24 – 17/9/24.Agreed to cancel the 12 September meeting accordingly. **Action: MC #3063**
- Agreed that JL will conduct the induction to the Board of RP with official welcome letter to be sent. **Action: JL #3064 / CW #3065**
- RC meeting 9/9/24 – planning
  - Race program – follow up Dennis Whitford to ascertain if he is prepared to take on this role again at his fee. **Action: JH #3066**
  - Race announcer – follow up Jessica McCall for available dates and fee. **Action: CW #3067**
  - Race announcer alternate – follow up contact for availability. **Action: RP #3068**
  - Laptop – JB to be responsible.
  - Caravan – noted Peter Button is available all race days except the first.
  - Umpire's Boat – Pat Doogue.
  - Finish Lynx – is in the caravan and to be tested prior to first race day. **Action: JB #3069**
  - Officials' list – to be provided to MA and MC so this can be set up in RevSport. **Action: JH #3070**
- Request from Black Sea Dragons for Denise Davidson (ID 1197) to be re-graded to Sports B was approved. **Action: MC #3069**
- Noted reminder email from AusDBF re requirement for all Corporate Pass paddlers to be included in RevSport to be covered by insurance.

### 5.2 Next meetings

Noted next meeting set for Tuesday 8/10/24. **Action: MC #3072**

Remaining meetings: Tue 05/11/24, Wed 13/11/24 (PF), Mon 09/12/24.

Meeting closed at 7:43 pm.