



## DRAGON BOAT SA INC. BOARD MEETING (v1)

Monday 11 August 2025 @ 6:00 pm  
At Aquatic meeting room | Online

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### FORMALITIES

- **OPEN MEETING – 6:02pm**  
Meeting opened by JL.
- **PRESENT**

Jennifer Bould (JB)	Life Member
Tracey Gardiner (TG)	Powerblades
John Holland (JH)	Life Member / ACDC
Mary-Ann Holt (MA)	ASA
Julie Lister (JL)	Powerblades
Teresa Riccio-Goodwin (TRG)	Appointed Board member
Chris Wood (CW)	Life Member / ACDC
Marie Cunningham (MC)	Minute taker
- **INVITED**

Rodney Purbrick (RP)	Powerblades (Observer)
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- **APOLOGIES**  
Nil.
- **DECLARATIONS OF CONFLICTS OF INTEREST**  
Standard acknowledgment was given to declare any conflicts of interest with agenda items as they arise.

### 1. ADMINISTRATION

- 1.1 **Acceptance of 'Information Only' Papers**  
Accepted.
- 1.2 **Previous meeting Minutes**  
The Minutes of the Meeting held 16 June 2025 were accepted as true and accurate record.  
**Action: MC #3270**
- 1.3 **Action List**  
Reviewed.
- 1.4 **Clearances**
  - #04 – Pam Bastable: SADA to Subsonix – form incomplete – go back to SADA / Subsonix
  - #05 – Peter Bastable: SADA to Subsonix – form incomplete
  - #06 – Vi Duong: BSD to Subsonix – ratified
  - #07 – Jacky Smith – ACDC to BSD- ratified**Action: MC #3271**

### 2. PORTFOLIOS

#### 2.1 Equipment & Maintenance

##### 2.1.1 Report

The report by RP was tabled as read when he joined the meeting partway through (7:07 pm) and an update was given on various maintenance projects.

Noted proposition for board to consider repairing or replacing the two rusted boat trailers at Dock 2 will be submitted to the Board for consideration. **Action: RP / JH #3272**

JH advised that it is a priority to relocate the boat at Dock 2 to Aquatic Reserve for repairs on the lawn.

JL advised that she has a damaged head and tail from the Wallaroo Marina Challenge at home to repair.

### 2.1.2 GRD request to borrow rower/paddler rower for Pt Elliot show

Approved.

### 2.1.3 Peishing Boat cover

Noted cover has been purchased for \$900 with JH to seek reimbursement.

## 2.2 High Performance & Development

### 2.2.1 AusDBF 2025-26 – NIM and Seed Coach Funding

JL provided an update on the status of the funding. Of note:

- AusDBF will not be invoicing each state for the \$1,000 support fee NIM for 25/26 FY.
- AusDBF will continue the seed funding for the Coach development for the 25/26 FY. Incoming Board to consider what it will be used for.
- Sharon Etherington (Powerblades) has been granted an extension to 30 September 2025 to complete the Level 2 course.

Agreed JL to submit report to AusDBF on how the initial seed funding was spent for 24/25 and raise an invoice for \$1,000+GST to M Boyce AusDBF. **Action: JL #3273**

### 2.2.2 AusDBF Level 1 Coaching Course – Sat 8 & Sun 9 Nov

Noted there are currently seven registered for this course so it should proceed. Agreed to contact those who have registered and remind them of upcoming First Aid course and the requirements to have a current first aid certificate as a pre requisite. **Action: MC #3274**

### 2.2.3 First Aid Course – Sun 14/9/25

Noted there are 12 registered for this upcoming course.

## 2.3 Participation, Marketing & Events

Nil report.

### 2.3.1 Revisit whether end-of-season dinner should continue

Held over for incoming Board.

### 2.3.2 Burra Burra Yacht Club regatta Invitation

Agreed to follow up further details and practicalities given the location. **Action: CW #3275**

## 2.4 Policy, Procedures & Grants

Nil report.

## 2.5 Race Day Volunteers & Race Day Officials

MA advised that she was update the database and following up with those volunteering next season.

Agreed incoming Board should follow up on ROM appointments as they will expire in December 2025. **Action: Board #3276**

## 2.6 Safety & Risk Report

Tabled as read.

## 2.7 Social Media Report

Noted.

## 2.8 Website report

Nil report.

### 2.8.1 HP website review

Agreed to action recommendations as discussed. **Action: MC #3277**

## 3. FINANCE

### 3.1 Financial reports

#### MOTION

That the financial reports as at 31 July be accepted.

Moved: TG and Seconded: MA

CARRIED.

TG advised that the auditor should have their audited report ready by Friday. Agreed to follow up if GRD have been added to the insurance policy. **Action: TG #3278**

#### 4. **AusChamps 2027**

Agreed to amend the EOI to note they are to be sent to admin@dragonboatsa.com rather than an individual and circulate to Clubs and various social platforms. **Action: CW/MC #3279**

#### 5. **AusDBF**

##### 5.1 **D&I Committee Representation**

Agreed to send out an EOI to replace Julianne Khulmlan (SADA) so can be appointed at the next Board meeting. **Action: JL #3280**

Update to be provided to Melanie Cantwell (AusDBF). **Action: JH #3281**

##### 5.2 **Payment Classes RevSport – Adult 24+**

Noted RevSport Adult category age is set at 24+ and this can't be changed. Follow up to be had with AusDBF as to how to register paddlers aged 18-24. **Action: JH #3282**

Until the issue is resolved it was agreed that Tamzyn Dos Santos can continue to paddle / train with the club although her membership is inactive/expired in the system. Club and paddler to be notified. **Action: JL #3283**

##### 5.3 **EOI President – ODBF John Holland**

The Board provided its support for the nomination of JH in this role. Nomination form to be signed and submitted to AusDBF. **Action: JL #3284**

#### 6. **GOVERNANCE**

##### 6.1 **Sport SA – Governance Reform Project Schedule**

JH advised that Sport SA have provided access to the TidyHQ Sport SA platform through which this program is being run to allow everyone participating to have access. He has submitted the required paperwork to progress the program and Sport SA are happy for the Board to put this into practice for the incoming board.

Those remaining on the Board agreed to get involved in the program with there being two upcoming sessions on 23/9/25 and again on 11/18 November and are to let him know availability. JH will speak with incoming Board members to see who is interested in being involved.

**Action: Board #3285 / JH #3286**

###### 6.1.1 **Governance Reform Schedule**

Noted.

###### 6.1.2 **Sport SA Governance Action Plan 2025 Dragonboat 2**

Noted

###### 6.1.3 **Board Member Induction Procedure**

Noted

###### 6.1.4 **Board Member Induction Checklist**

Noted.

Rod joined the meeting at 7:07pm.

#### 7. **GENERAL BUSINESS**

##### 7.1 **Annual Report 2025/26**

Noted an additional photo of Powerblades at the awards dinner is to be provided for inclusion in the report and is then ready for circulation. **Action: CW #3287**

##### 7.2 **Dry Zones now established at West Lakes**

Noted this restriction came into place on 1 July 2025 with full details of the impact to training sessions, events and race days to be advised to Clubs. **Action: CW #3288**

Noted incoming Board will need to revisit the race day prizes awarded to remove alcohol.

**Action: Board #3289**

##### 7.3 **Sports Funding Grant writing workshops available for Clubs**

Noted nil interest.

**7.4 CSC – Season 25/26 permits – revisit requirements for irrigation/bins**

Agreed to order 10 bins for the season and irrigation line marking to be arranged prior to the first race day, first race day in the new year and prior to the state championships. **Action: MC #3290**

Noted need to submit application for PFD exemption to the government. **Action: JL #3291**

**7.5 Manuela and Norman Voss mediation**

Noted matter has been raised to Sport Integrity Australia to follow up.

CW and JH noted they went to an exceptional conflict workshop and will send through a hard copy of the various presentations delivered. **Action: CW #3292**

**8. ANY OTHER BUSINESS**

- Agreed incoming Board will revisit the Sweep Committee. **Action: Board #3293**
- Agreed to submit annual application to Marines & Harbors to operate the Umpire's Boat at Aquatic. **Action: CW #3294**
- RP advised he was interested in some sponsorship information and flyers to promote the sport. Noted CW has some of the previous information however it needs updating and eventual loading to the website.
- JH advised that the Masters Games organisers have chosen the weekend of AusChamps to hold the event in Victor Harbor however agreed to the sport being held the weekend before. The event will be held at Goolwa with permission being sought to use the marina.
- Noted enquiry received from Noel Holmes formerly involved in the Youth Justice Programs by Families SA and was keen to find out what happened to the dragon boat that was collected from Elizabeth South. JH offered to touch base. **Action: JH #3295**

**9. MEETING CLOSE**

**9.1 Next meeting/s**

Thursday 11 September 2025 at Aquatic and via Zoom.

**9.2 Meeting close**

Meeting closed at 8:15 pm.