



DRAGON BOAT SA INC. BOARD MEETING

MINUTES

Tuesday 14 April 2026 @ 6:00 pm
Plympton-Glenelg RSL | Online

FORMALITIES

▪ OPEN MEETING

Meeting opened by PB at 6:00 pm.

▪ PRESENT

Jennifer Bould (JB)	Life Member
Peter Button (PB)	President Power Blades
Tracey Gardiner (TG)	Treasurer Power Blades
John Holland (JH)	Vice President Life Member ACDC
Mary-Ann Holt (MA)	ASA
Rodney Purbrick (RP)	Power Blades
Chris Wood (CW)	Secretary Vice-President Life Member ACDC
Marie Cunningham (MC)	Minute taker

▪ APOLOGIES

▪ DECLARATIONS OF CONFLICTS OF INTEREST

Standard acknowledgement was given to declare any conflicts of interest in relation to agenda items as they arise.

1. ADMINISTRATION

1.1 Acceptance of 'Information Only' Papers

Accepted. Of note:

1.2 Previous Meeting Minutes

The Minutes of the Meeting held on 17 March 2026 were accepted as a true and accurate record subject to the amendment in Clause 7.1 from "liked" to "linked".

1.3 Action List

Reviewed. Of note:

- #3423. Noted verbal confirmation received from Ozi Alloy Trailers that the distance from the centre of the axle to the back of the trailer is three metres. Agreed to check if that meets SA legislative requirements before accepting the quote. **Action: PB #3462**
- #3440. Actioned. Waiting on AusDBF to respond to how teams will be managed in RevSport for the World Police Fire Games in 2027.
- #3991. CW advised that she had provided Georgia with a brochure to redo that promotes the association and will follow up with her about assisting with the social media portfolio and developing a marketing plan to increase participation as part of the AusDBF grant. **Action: CW #3463**

1.4 Clearances

1.4.1 Vivian Akkermans: BSD to Waiwilta (returning paddler)

Approved. **Action: MC #3464**

1.4.2 RevSport – interstate clearances

Noted that the Policy did not consider returning paddlers to the sport during the blackout period in April each year. Agreed to review and include a section covering a procedure for those transferring from an interstate club. **Action: PB #3465**

2. PORTFOLIOS

2.1 Equipment & Maintenance

Tabled as read.

Noted that a proposal on the reconfiguration of the sheds will be circulated by JH before any painting of walkways is undertaken. **Action: JH#346**

2.2 High Performance & Development

JH advised that he had circulated the Senior C crew list for AusChamps from Lyn Payne, which was approved by the Board.

The report provided by Julie Lister seeking approval for the Senior A crew lists was reviewed. Agreed to follow up to clarify some of the points raised impacting the teams and inform the Board so that approval can be given as needed. **Action: PB #3467**

2.3 Participation, Marketing & Events

2.3.1 State Championships

PB thanked fellow Board members for their efforts at the State Championships and said that they should be proud of the event. He extended congratulations to everyone involved in coordinating the Masters Games, which was a great success and received positive feedback.

2.3.2 Race Day Official's Report – Saturday

Tabled as read.

2.3.3 Race Day Official's Report – Sunday

Tabled as read.

2.3.4 RC meeting season 26/27 planning – meeting date

Agreed to schedule it instead of the AusChamps meeting on Tuesday, 5 May at 6 pm.

Action: MC #3468

Draft programme to be prepared and circulated to the Board for approval before sending to the RC. **Action: JB #3469**

2.3.5 Regional Masters Games – Sat 11/4/26

JH advised that there will be a surplus with some funds to be given to the regional clubs involved and for reimbursement for fuel costs for relocation of the various boats. The amount of \$300 per boat hire had been agreed previously.

Noted event went well with the only damage being to a sweep arm.

JH advised of the need for a turn races session to be provided for sweeps and that AusDBF was considering introducing a Level 3.5 for those sweeps capable of turning.

Noted that RP had done a good job as Starter and he responded that he felt that some of the regional clubs needed some training to align up to the buoys.

2.4 Policy, Procedures & Grants

Report tabled as read.

2.4.1 Charter – Board out-of-session

Ratified.

2.4.2 #28 – State Championships – to qualify

Adopted.

2.4.3 Federal Grants available – Mark Butler email

Noted there were no eligible grants.

2.5 Race Day Volunteers & Race Day Officials

Tabled as read.

2.6 Safety & Risk Report

2.6.1 Report

Tabled as read.

2.6.2 Safe365 spreadsheet

Tabled as read. Noted additional incident of a rowing scull colliding with a State Senior C stationery training boat, which will show up in the next report.

2.7 Social Media Report

Nil.

2.8 Website report

Tabled as read.

2.9 D&I Report

Noted: Zoe Schofield (Adelaide Phoenix) joined the meeting online at 6:30 pm to present her report and meet the Board. A welcome was given to her, and then she departed the meeting. Noted that PB had an action item already to follow up with her to touch base.

3. FINANCE

3.1 Financial reports – 31/3/26

The financial reports as at 31 March 2026 were accepted. Noted that transactions were being transferred from MYOB to Xero, with the bank account to be left open until the end of the year.

Discussion was held on when to purchase the 18 new Peishing boats, and it was agreed to seek a revised quote for delivery in November. **Action: TG #3470**

JH advised that a NSW university was keen to purchase a Peishing boat, and Mannum was keen to procure two. Agreed to sell surplus current boats at a cost of \$1,000 (plus GST).

4. AusChamps 2027

4.1 Sat 4/7/26 – AusDBF venue visit and OrgComm meeting

Noted PB would collect the AusDBF representatives for the visit to the A.M. Ramsay course and subsequent meeting at 12:30 pm at Aquatic.

5. AusDBF

Nil.

6. GOVERNANCE

6.1 Sport Integrity Forum – Wed 25/3/26 – feedback

JH provided a report on this forum, noting that it was similar to the ORS&R discussion held on 9 April. Of note:

- Discussed conflicts of interest.
- Need to review the constitution to remove unnecessary and outdated content.
- Independent Directors are a strong focus for inclusion on boards.
- Willing to assist with the review.

Noted that the Game Plan report needs to be reviewed and worked through at the next meeting, and would be circulated for information beforehand. He would endeavour to provide all Board members with access to the platform. **Action: JH #3471**

Noted there was an ongoing requirement for the Board to undertake courses and that it was all part of continuous improvement, and that a matrix was needed to keep track. Agreed this should be brought up as part of the strategic planning meeting along with a review of the constitution.

6.2 ORSR – Governance Discussion Session invite – Thu 9/4/26 – feedback

Nil discussion.

7. GENERAL BUSINESS

7.1 End-of-Season reports for Annual Report

Noted reports would be due before June.

7.2 Next meeting is also the PF: any issues of note to raise/discuss

Noted due to some Boards members being away that the date would need to change from Wednesday 13 May to either Monday 11 or Tuesday 12 May and clubs advised. **Action: MC #3472**

8. ANY OTHER BUSINESS

- TG to advise JH if an invoice was sent for the purchase of the 10s boat; otherwise, he would follow up on payment. **Action: TG / JH #3473**
- JH to advise TG of the invoice details for the Peishing boat being sold to a NSW university.
Action: JH #3474
- Noted there was a shortage of orange vests. PB advised that he had two brand new yellow ones, which he would donate. RP to purchase two additional vests. **Action: RP #3475**
- Noted end-of-year presentation evening would be held on Saturday, 27 June. An email is to be sent to Clubs for their preference for a lunch or evening event and the dates of any club events that they are holding at the same time. **Action: MA #3476**
- Question asked if Pat Doogue was submitting quarterly reports as required. Noted that this was not always happening.
- RP advised that he repaired the TK1 which had steering issues caused by the rudder, there were also some holes in it.
- RP advised that he had received some requests if the front of the Aquatic boatshed and the caravan could be upgraded to list all Clubs individually somehow. This was discussed and noted that the premises was leased from the Council by Paddle SA and DBSA was under a sub-lease so it would not be possible to change the signage. It was also noted that Clubs can come and go and also change their names, so it would require constant updating, which was not practical.
- RP queried the colour scheme of the new boats and whether it was possible to wrap them to brighten them up. The response given was that this would add additional costs to the purchase; however could be reviewed once the new quote was received and he would need to submit a proposal for consideration. **Action: RP #3477**
- RP noted he had received some enquiries if the AusDBF Level 1 Officials course would be available online. JH responded that AusDBF is looking to arrange this and to stay tuned.
- TG enquired about the excess wine held in the lockers as to what would be done with it, and it was agreed to use it for Presidents' Forums.
- TG enquired if the state medals for next season could be reviewed during the off-season. Agreed to move to the new designed style.
- TG enquired about what happened to the Merlin paddles that were initially in the DBSA lockers. JH advised that they had been relocated to the Torrens boatshed and PB said he could access them as needed.

9. MEETING CLOSE

The meeting was closed at 7:42 pm. The next meeting will be held on Monday 11 or Tuesday 12 May.

Upcoming meetings:

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| ▪ Tue 16-Jun | Board | ▪ Thu 13-Aug | Board | ▪ Wed 9-Sep | AGM + PF |
| ▪ Tue 20-Oct | Board | ▪ Tue 17-Nov | Board + PF | ▪ Tue 15-Dec | Board |