Permit for Aquatic Activities

Pursuant to Council By-Law 3 – Local Government Land

Permit Number: PAA0003/26

Permit Holder: DragonBoat SA
PO Box 7024
WEST LAKES SA 5021

Permit Nominee or Agent: Marie Cunningham

Permit Location: The waters of West Lakes Lake.

Permitted Activity: Dragon Boating

Permit Valid From: **10/09/2026** **Permit Valid To:** **29/08/2027**

Permit Times: Permit activities are restricted to the hours of 0600 hours to 2000 hours Monday to Saturday and 0700 hours to 2000 hours on Sunday.

Permitted Vessels:

Boat Type	HP	Registration Number
Polycraft open boat	50	WC141S

Authorised Officer: Monique Ware

Position: Community Safety Administration Officer

Signed:

Date: 20 October 2026

City of Charles Sturt 72 Woodville Road, Woodville, South Australia 5011 **T** 08 8408 1111 **F** 08 8408 1122 **charlessturt.sa.gov.au**

Notes

Local Government Land means land owned by the Council or under the Council's care, control and/or management (except streets and roads) as defined in By-Law 3 Local Government Land.

Authorised Officer means an officer of the City of Charles Sturt authorised under Section 260 of the Local Government Act.

Voice amplification device means **any** device used to increase the volume or concentrate the direction of the user's voice or a voice recording.

Local Nuisance (as defined by the Local Nuisance and Litter Control Act) means:

a) Any adverse effect on an amenity value of an area that:
   I. Is caused by noise, smoke dust, fumes or odour; and
   II. Unreasonable interferes with or it likely to interfere unreasonably with the enjoyment of the area by person occupying a place within, or lawfully resorting to, the area; or

The issuing of this permit is subject to:

- The permit holder agreeing to the General Conditions of the permit as contained herein.
- The permit holder agreeing to all Special Conditions which the City of Charles Sturt may determine from time to time.
- The permit holder agreeing to all Directions which the City of Charles Sturt may determine from time to time.
- The permit holder paying the prescribed fees as out in the City of Charles Sturt's Fee's and Charges Register.

General Conditions

Non Transferable
This permit is not transferable.

Described Activity
Permit is valid only for activity prescribed on the permit.

Dates and Times
Permit is valid only for times and dates described on permit.

Permit Inspection
Permit must be carried at all times and made available for inspection upon request by an Authorised Officer or a Police Officer.

Insurance
The permit holder agrees to indemnify and to keep indemnified the Council its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of the permit.

The permit holder must maintain a public risk insurance policy in their name providing insurance for the minimum sum of twenty million dollars ($20,000,000) against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the permit holder in relation to the activity.

The permit becomes immediately invalid if the permit holder ceases to have current public liability insurance as set out above.

Failure to Comply
Failure to comply with these conditions may result in the permit being withdrawn and the liability for any penalty prescribed by the By-law.

Valid Area
The permit is only valid for the area stipulated on the permit. This Authorisation does not take effect until a copy has been signed by the Council and issued to the Authorisation Holder.

Compliance with Other Legislative Requirements
The permit holder must abide by all other State and Federal legislation. The issue of this permit does not absolve the permit holder or their agents from any other overriding legislation. If any permission or approval is required from any other authority this permission or approval must be current at all times. Failure to comply with this requirement will result in immediate revocation of this permit.

Amendment to Conditions
The permit conditions may be amended at any time by the City of Charles Sturt with or without consultation with the permit holder.

Directions
The City of Charles Sturt may add or remove directions to the permit in addition to conditions at any time. Failure to comply with a direction will be taken as failing to comply with a condition of the permit.

Fees and Charges
This permit is subject to fees and charges as set out in the City of Charles Sturt Fees and Charges Register.

The Permit Holder
Where the Authorisation Holder is two or more persons, liability and obligations are joint and several and the conditions of this Authorisation will be construed accordingly.

Cancellation
The Council may cancel this Authorisation for any breach of these Terms and Conditions by notice in writing to the Authorisation Holder, pursuant to section 225 of the Local Government Act 1999.

Damages
The permit holder must not cause, suffer or permit any damage to Council land or property. The Authorisation Holder is liable to pay to the Council the costs of making good any damage caused to Council land or property in connection with the Authorisation Holder's use of the land.

The permit holder must immediately notify the Council of any property damage that occurs to the land including damage to any Council property or public infrastructure.

Special Conditions

Event Booking System

This permit does not replace separate permits being required for use of Council's reserves for major events such as The Head of the River. A separate booking and/or permit is required for each event.

Safety Vessels

At a minimum, motor driven safety vessels must be provided during regattas and other organised activities under this permit. The safety vessel must be capable of quickly reacting to any emergency situation. The safety vessel must be currently registered as a recreational vessel with Transport SA. The driver of the vessel must hold a current South Australian Motorboat Drivers Licence or equivalent and be appropriately trained in the administration of first aid.

The vessel must comply with all marine safety legislation and requirements at all times and be supplied with a well maintained first aid kid. Failure to comply with this requirement may result in immediate revocation of this permit and cessation of all activities as prescribed under this permit until all requirements are met.

Safety briefings must be conducted before any on water activities commence under this permit.

The maximum sized motor allowed is 60 hp.

Speed Limits

Speed limits within the designated course area will comply with the requirements of the Harbours and Navigation Act.

Speed limits outside the designated course area will be restricted to 4 knots for motorised vehicles.

Safety vessels are exempt from this speed limit only when they are responding to an emergency situation where a threat to human life is such that immediate action is required to negate the threat.

Local Nuisance

Activities carried out by persons operating under this permit must comply with the provisions of the Local Nuisance and Litter Control Act 2016 in relation to local nuisances;

Use of Voice Amplification Devices

The use of voice amplification devices, such as loud speakers and PA systems, is only allowed in connection with major events, such as organised regattas, after 0900hrs. The use of voice amplification devices for general coaching purposes is prohibited. The use of 2-way radios, or similar devices, is necessary to communicate from the shoreline to crew members on water to minimise any noise disturbance.

Voice amplification in boats (ie coxbox system) is permitted between 0600hrs and 2000 hours Monday to Saturday and 0700 to 2000 hours on Sunday provided they are set at a level to be heard within the boat only, thereby minimising any noise disturbance to residents in the area. The use of headsets is recommended as a communication technique between coxes/rowers to minimise any noise disturbance.

Public Notification

During organised events the permit holder or agent must ensure public notification is displayed notifying the public that activities are in progress in the defined course area.

All signs must be in place prior to an event and removed immediately on completion of the event.

Adverse Weather Conditions

No on water activity is to be conducted in adverse weather conditions that would endanger the health and safety of any person.

Low Light Safety Equipment

Persons engaged in water activities before daylight or after dark must use lighting equipment as required by the South Australian Department of Planning, Transport and Infrastructure.

Advertising

Commercial advertising by means of signs, banners or leaflets on local government land is prohibited unless authorised by Council under the provisions of By-Law No. 3 and Bylaw No 2.

No promotional advertising, religious or other messages is to be conveyed as per the City of Charles Sturt's By-Law No. 3.

Vehicle Parking

The permit holder must take steps to advise all participants and spectators attending any organised event that they must comply with the provisions of the Australian Road Rules and Council Bylaws in relation to vehicle parking at all times.

Litter

The permit holder is required to ensure that all reasonable steps are taken to reduce littering and must provide adequate numbers of litter bins for patrons of the event. All litter is to be removed from the local government land upon completion of the event.

Sale of Food or Beverages

The sale of any food or beverage is prohibited on Local Government Land unless written approval has been granted by Council. In addition to the written approval, notification in the form of an application must be given to Council's Environmental Health Department. Failure to do so is an offence under the Food Act 2001 and an expiation notice may be issued.

First Aid

A person qualified to provide first aid must be on duty during regattas and high risk organised events. A well maintained first aid kit must be available at all times.

Vessel Identification

All vessels operating under this permit must display an identification marker. These markers must be displayed so as to be clearly visible from the shoreline. The permit holder is responsible for keeping current records of the identifying markers which will be used for the purpose of complaint handling.

Vehicle Access to Local Government Land

Vehicle access to local government land is only allowed where stipulated as a permitted activity by this permit, or where a separate vehicle access permit has been issued.

All restricted parking areas that are set out by signage, in addition to the Australian Road Rules and Council By-Laws must be complied with.

The permit holder is required to provide responsible marshals throughout events to monitor the parking in the designated area/s.

Public Access to Local Government Land

This permit does not provide exclusive usage rights to any area of local government land unless it is specifically provided as part of the lake or reserve booking. Public access to local government land must be maintained at all times.

On water course areas as identified in the attached course map are restricted to events users only and public access is prohibited for the duration of the event, provided a booking application is current and written approval has been granted.

Use of Bicycles or any other Small Wheeled Vehicles

Where bicycles are utilised for coaching purposes, riders are required to comply with all State based legislation, including the wearing of helmets, bicycles to have functional bells and lighting, in addition to riders being respectful and giving way to pedestrians and being considerate to local residents by keeping noise to a minimum.

Coaching staff utilising bicycles on the shared use path along the West Lakes lake, must wear a high-visibility vest with the clubs identify, or a unique numbering system, that can be used for identification purposes.

Noise Management

Excessive noise and/or offensive language by participants is not permitted.

Instructions to crews is not permitted in front of residential properties before 7am and after 6pm, but is discouraged at all times that the permit applies. Instructions to crews should be provided from Reserves along the lake to minimise adverse noise impacts to residents.